

## Interior Buildouts & Renovations

- Building and Electrical Permit Completely Filled Out
  - Contractor Information
  - Valuation of Work
  - Copy of Plumbers state license
  - Copy of Electricians license
- Zoning application completed and submitted
- Construction type, use group, sprinklered/non sprinklered building
- Plans stamped by design professional
- Complete floor plan layout
  - Wall types
  - Door schedules including hardware schedules
  - Use of each room
  - Occupant loads
  - Travel distances
  - Finish schedule
  - Reflective ceiling plan
- Mechanical layout
  - Supply/return/exhaust
  - Ventilation schedule
  - Ductwork type and location
  - RTU location
- Electrical (*Separate Permit*)
  - Receptacle locations- (GFCI's when required)
  - Egress Lighting/Exit Signs
  - One line diagrams
  - Panel schedules
- Plumbing
  - Isometric diagram
  - Waste/supply/vent- sizing and material
  - Existing service and meter size
  - Total amount of W.S.F.U- new/existing