

## Location

- Aprons shall be a minimum of two feet (2') from the property line. If an apron is to be closer than two feet from property line it must be approved by the Community Development Department prior to the permit being issued.

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## Other Requirements

- The maximum width of a driveway apron at the front property line (public sidewalk) cannot exceed twenty feet (20').
- Driveway aprons shall have a two foot (2') or three foot (3') flare.
- Driveway width and apron width shall match at property line.
- The apron is required to be poured as one piece from the curb to the existing sidewalk.
- Curb removal and replacement shall be accomplished by saw cutting and removing the limits of existing curb and gutter and replacing with depressed curb and gutter. "Sawing off" of the top of the curb will not be allowed.

## Permit Submission Requirements



In addition to a completed application, all permit submissions are required to include the following information:

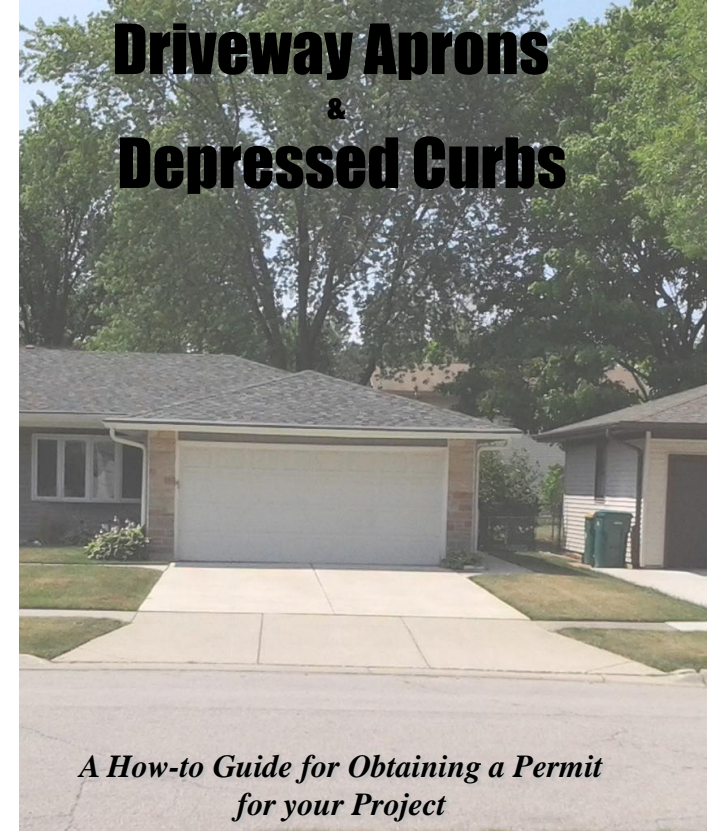
- A plat of survey indicating the location of the apron. The survey should clearly indicate the apron width at the front property line and curb line.

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### Questions ?

*Please call the  
Community Development  
Department at  
(847) 357-4220  
Monday through Friday,  
between the hours of  
8:00 a.m. and 5:00 p.m.*

## Driveway Aprons & Depressed Curbs



*A How-to Guide for Obtaining a Permit  
for your Project*



Elk Grove Village  
Home Improvement  
Series

# Why?



- The permit process is needed to protect both you and the from improper work done by contractors.
- Permits can save you money by making certain that all jobs are done correctly the first time so that they do not have to be redone to meet Village codes.
- The Village is on your side. We want to ensure that you will enjoy your apron and/or depressed curb for many years to come. The permit you receive for this project will allow us to do just that.
- Elk Grove Village is dedicated to assisting its residents. The Community Development Department will show you this dedication as you apply for and receive your apron and/or depressed curb permit.

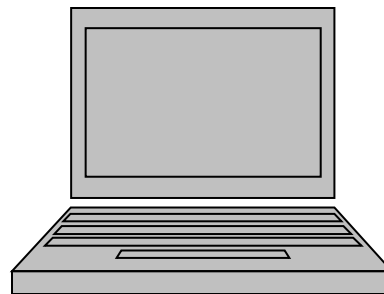
# How?

## In Person

1. Obtain a permit application from the Community Development Department which is located on the main level of the Charles J. Zettek Municipal Building at 901 Wellington Avenue.
2. Return the completed application with one (1) copy of your plat of survey to the Community Development Department.
3. After you receive your permit, make sure to call for your required inspections.

## Online

1. Visit [www.elkgrovepermits.com](http://www.elkgrovepermits.com)
2. Fill out the online permit request form.
3. Make sure to set up the required inspections either by phone or online.



# Inspections



**Inspections required at various stages of the project are:**

## Pre-Pour

Prior to the placement of concrete. This is done to insure proper base and framing.

## Final

When driveway apron and restoration of landscaping is completed.



## Requesting Inspections

To schedule an inspection, contact the Community Development Department at (847) 357-4220, Monday through Friday between the hours of 8:00am and 5:00pm. Requests for inspections must be made 24 hours in advance. Please have your permit number ready when you call.

You can also set up an inspection online at [www.elkgrovepermits.com](http://www.elkgrovepermits.com)