



## DETACHED GARAGE CHECKLIST

### PERMIT APPLICATION & SUBMITTAL REQUIREMENTS:

- Complete a general permit application with all pertinent contractor information.
- Complete the electrical application signed by the supervising electrician and provide a copy of their license.
- Provide a copy of the plumber's state contractor's license and a letter of intent(if applicable)
- All other contractors must obtain a Village Contractors license prior to issuance of permit (No insurance or bond required).
- Submit a plat of survey clearly identifying the location and dimensions of the proposed garage
  - o The garage shall be located at least six (6') feet from the rear and side lot lines unless greater restrictions are present by easements
- A separate Engineering permit is required for the driveway
- Submit FOUR (4) sets of drawings/sketches that indicate:
  - o No dimension shall exceed twenty five (25') feet
  - o Maximum garage height from lowest finished grade to the peak of roof shall not exceed fifteen (15') feet
  - o The total square footage of garage shall not exceed six hundred (600) square feet
  - o Ground coverage calculations
  - o Foundation plan
  - o Framing plan
    - o Sill plate, wall stud size/spacing, window/door/garage header size and span, exterior and interior finish materials, ceiling and roof rafter size/spacing, plywood size, ice/water shield (if applicable), drip edge, roof ventilation
  - o Electrical plan
    - o Outlet, light, and switch locations
    - o All receptacles shall be GFCI protected and tamper resistant
- Must comply with the following codes:
  - o 2018 International Residential, Plumbing, and Mechanical Codes
  - o 2014 Illinois Plumbing Code
  - o 2017 National Electrical Code
  - o Elk Grove Village Zoning Ordinance

### INSPECTIONS:

Inspections are scheduled by calling (847) 357-4220 between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. Please have the **permit number** and **site address** ready. In addition, please allow a minimum of 24 hours when scheduling an inspection.

- Foundation
- Framing
- Electrical
- Mechanical
- Plumbing
- Final