



WAREHOUSE RACKING CHECKLIST

PERMIT APPLICATION & SUBMITTAL REQUIREMENTS:

- Complete and sign general permit application with all pertinent contractor information.
- The installation contractor must obtain a Village Contractors license prior to issuance of permit.
- Submit FOUR (4) sets of plans that indicate:
 - Warehouse layout with rack locations, dimensions, and aisle widths
 - Elevation views of the racks along with the height (storage height shall not exceed 12' to the top of storage materials)
 - A sprinkler density analysis is needed if racks exceed 12' in height
 - All racks must be anchored to the floor
 - The location of exit doors along with travel distances to the doors from the center of the racks
 - Exit signs and emergency lights shall be field verified for adequacy
 - What type of commodities are to be stored on proposed racks
 - Dead end corridors shall not be created by the racks
 - The racks/storage must not block required access to electrical disconnects and panels

***Please allow a maximum ten (10) business days for plan review. Additional information may be required after the review is completed.**

INSPECTIONS: (847) 357-4220 at least 24 hours in advance, Permit # is required

- Prior to filling the racks with storage
- Final