



DETACHED GARAGE CHECKLIST

PERMIT APPLICATION & SUBMITTAL REQUIREMENTS

- Complete a building permit application online by visiting our [Online Permitting Portal](#)
- Electrical contractor shall provide a letter of intent and a copy of their electrical license.
- Plumbing contractor shall provide a state plumbing contractor's license (055) and a letter of intent.
- All other contractors must obtain a Village Contractors license prior to issuance of permit.
- Submit drawings/sketches that indicate:
 - No dimension shall exceed twenty-five (25') feet
 - Maximum garage height from lowest finished grade to the peak of roof shall not exceed fifteen (15') feet
 - The total square footage of garage shall not exceed six hundred (600) square feet
 - Ground coverage calculations
 - Foundation plan
 - Framing plan
 - Sill plate, wall stud size/spacing, window/door/garage header size and span, exterior and interior finish materials, ceiling and roof rafter size/spacing, plywood size, ice/water shield (if applicable), drip edge, roof ventilation
 - Electrical plan
 - Outlet, light, and switch locations
 - All receptacles shall be GFCI protected and tamper resistant
- Submit Plat of Survey or scaled site plans clearly identifying:
 - Existing hard surface including the building footprint, driveway, patio, service walk, pool, shed, etc.
 - Finished floor elevation of the existing home
 - Side-yard easement
 - Rear yard easement
 - Proposed detached garage footprint
 - Proposed driveway extension location, dimensions, material and thickness
 - Provide existing topographic grade elevations
- Landscaping and grading shall be restored adjacent to the detached garage prior to final inspection
- Must comply with the following codes:
 - 2024 International Residential, Plumbing, and Mechanical Codes
 - 2014 Illinois Plumbing Code
 - 2026 National Electrical Code
 - Elk Grove Village Zoning Ordinance

INSPECTIONS:

Inspections are scheduled by calling (847) 357-4220 between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. Please have the **permit number** and **site address** ready. In addition, please allow a minimum of 24 hours when scheduling an inspection.

- Foundation

- Framing
- Electrical
- Mechanical
- Plumbing
- Final Detached Garage
- Final Re-grading