



FENCE (RESIDENTIAL) CHECKLIST

PERMIT APPLICATION & SUBMITTAL REQUIREMENTS

- Complete a building permit application online by visiting our [Online Permitting Portal](#)
- Contractors must obtain a Village Contractors license prior to issuance of permit (No insurance or bond required)
- Copy of contract or proposal.
- Submit a plat of survey clearly identifying the location and dimensions of the proposed fence.
 - The maximum height of the fence shall be six (6') feet.
 - An eight-foot (8') fence is permitted along the street side property lines abutting one of the following Major Arterial Streets: Arlington Heights Road, Devon Avenue, Higgins Road, Meacham Road, Nerge Road, Rohlwing Road or Plum Grove Road and the following Collector Streets: Tonne Road, Biesterfield Road, and Wise Road.
 - No fence shall extend beyond the nearest front corner of the principal building located on the lot where the fence is installed nor beyond a line extended from the nearest front corner of the principal building located on an adjacent single-family residential lot.
 - Fences shall be constructed to allow access to utility boxes.
- Permit requirements:
 - All fence posts shall be set in concrete the full depth of the post hole.
 - Fence post holes shall have a minimum ten-inch (10'') diameter.
 - Fences that are eight feet (8') in height or fences with 6x6 posts shall have a minimum twelve-inch (12'') diameter.
 - All post holes shall extend at least forty-two (42'') inches below grade.
 - All dirt spoils shall be removed from the site.
 - The finished side of all fences shall face away from the interior of the property fenced.
 - If the permit applicant wishes to connect the proposed fence with fences located on adjacent properties, written permission from the neighboring property owner shall be obtained and submitted to the Village for review. Encroachments on neighboring properties without consent is prohibited.
 - In the event of drainage problems resulting from the installation of the fence, the Village may require that the bottom of the fence be elevated a maximum of one (1') foot above the drainage swale where the fence crosses the swale.
- Must comply with the following codes:
 - 2024 International Residential Code
 - Elk Grove Village Zoning Ordinance

INSPECTIONS:

Inspections must be scheduled online. Log in to your account on the online permitting portal to schedule inspections at least 24 hours ahead of time.

- Post Holes
- Final