



## **INTERIOR DRAIN TILE / SUMP PUMP CHECKLIST**

### **PERMIT APPLICATION & SUBMITTAL REQUIREMENTS**

- Complete a building permit application online by visiting our [Online Permitting Portal](#)
- Contractors must obtain a Village Contractors license prior to issuance of permit
- Electrical contractor shall provide a letter of intent and a copy of their electrical license (if applicable)
- Copy of contract or proposal
- Submit a Plat of Survey for the property indicating:
  - The location of the proposed sump pump line
  - The sump pit shall discharge a minimum of ten feet (10') from any propertyline and be directed toward the rear of the property
  - **In no event shall the sump pump discharge into the sanitary sewer system**
- Provide a copy of the contractor's proposal or estimate indicating:
  - The location of drain tile
  - Size and type of drain tile used
  - Type and size of concrete slush coat
- Direct connection to Village Storm Sewer to be performed by licensed plumber only (bond and insurance will be required)
- Must comply with the following codes:
  - 2024 International Residential
  - 2014 Illinois Plumbing Code
  - 2026 National Electrical Code

### **INSPECTIONS:**

Inspections are scheduled by calling (847) 357-4220 between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. Please have the **permit number** and **site address** ready. In addition, please allow a minimum of 24 hours when scheduling an inspection.

- Call J.U.L.I.E @ 811 at least 48 hours before you dig (discharge line)
- Pre-pour - Required prior to concealment of drain tile
- Electrical
- Final

**\*\*ELK GROVE VILLAGE SPECIFICATIONS ATTACHED TO THE APPROVED PERMIT\*\***